



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Michael MacEachern, Chairman

Nathan Mattila, Vice-Chairman

Lance Lewand, Clerk

Paul L. Rafuse,
Water Superintendent

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WATER COMMISSIONERS MEETING AGENDA
February 13, 2017 - 5:30P.M.
Water Department 540 Main Street, Meeting Room

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Announce that the meeting is being tape recorded.
- 1.4 Chairman's additions or deletions.
- 1.5 Review/Approve meeting minutes of December 12, 2016 and January 9, 2017. (SF)
- 1.6 Review correspondence.

II. APPOINTMENTS:

5:45PM Gary Amadon RE: To review and sign agreement from town counsel.

III. MEETING BUSINESS:

- 3.1 Review draft agreement changes for town counsel review. RE: Amadon's water installation.
- 3.2 Discuss/Review/Approve Proposal for the Replacement of the CUE Drive or Control Panel to the booster pumps at the West Meadow Rd. Booster Station.
- 3.3 Discuss/Review/Approve Contract for the Fitchburg Road Tank Rehabilitation Project.
- 3.4 Abate account # 60429 \$ 153.10. RE: Acct was made inactive in error. Balance was a past FY bill. (SF)
- 3.5 Adjust acct # 60272 \$2.36. Customer mailed water bill to taxes in error. (SF)

IV. COMMISSIONERS UPDATES AND REPORTS.

4.1

V. WATER SUPERINTENDENTS UPDATES AND REPORTS.

- 5.1 Status of Red Flag Complaint regarding scrap meters.
- 5.2 Main St. Station 50HP Pump

VI. OFFICE UPDATES AND REPORTS.

- 6.1 Review and Sign Bills Payable Warrants.
- 6.3 Review and sign Schedule of Bills Receivable report (SF)

** (SF) signature folder

VII. ADJOURNMENT: